Mega Print template: A4 booklet page

Finished (trim) size: 210 x 297 mm. Red solid line = trim.
Extend background colours and images to the page edge (bleed): 5 mm.
Keep text and logos inside the blue dashed safe area.
Supply all pages in one PDF as single pages in reading order (not spreads).
Page count must be a multiple of 4. Keep text 10 mm from every edge.
Delete these guides before you export. Supply a PDF, CMYK, fonts embedded, images 300 dpi.